



COUNCIL

24 JULY 2019



16 July 2019

Unless a majority of the Council resolve to extend the meeting before 10.00 pm it will automatically end at 10.00 pm in accordance with Council Procedure Rule 17.2.

To all Members of the Council,

You are hereby summoned to attend a meeting of the **MID SUSSEX DISTRICT COUNCIL** to be held in the **COUNCIL CHAMBER** at these offices on **WEDNESDAY, 24TH JULY, 2019 at 7.00 pm** to transact the following business:

Yours sincerely,

KATHRYN HALL
Chief Executive

Pages

- | | | |
|----|-------------------------------------------------------------------------------------------|----------------|
| 1. | Opening Prayer | |
| 2. | To receive questions from members of the public pursuant to Council Procedure Rule 9. | |
| 3. | To confirm Minutes of the meeting of Council held on 26 June 2019. | 5 - 18 |
| 4. | To receive declarations of Interest from Members in respect of any matter on the Agenda | |
| 5. | To consider any items that the Chairman of the Council agrees to take as urgent business. | |
| 6. | Chairman's Announcements | |
| 7. | Compulsory Review of Polling Districts, Polling Places and Polling Stations 2019. | 19 - 20 |
| 8. | Recommendations from Cabinet on 29 April 2019 and 8 July 2019. | 21 - 24 |

Working together for a better Mid Sussex

9. To receive the Leader's Report
10. Report of Cabinet Members, including questions pursuant to Council Procedure Rule 10.1
11. Questions from Members pursuant to Council Procedure Rule 10.2

To: **Members of Council:** Councillors C Trumble (Chairman), M Belsey (Vice-Chair), G Allen, J Ash-Edwards, R Bates, J Belsey, A Bennett, L Bennett, A Boutrup, P Bradbury, P Brown, H Brunsdon, P Budgen, R Cartwright, P Chapman, R Clarke, E Coe-Gunnell White, P Coote, M Cornish, R Cromie, J Dabell, R de Mierre, B Dempsey, S Ellis, R Eggleston, A Eves, L Gibbs, I Gibson, S Hatton, J Henwood, S Hicks, S Hillier, T Hussain, R Jackson, J Knight, C Laband, Andrew Lea, Anthea Lea, J Llewellyn-Burke, A MacNaughton, G Marsh, J Mockford, A Peacock, C Phillips, M Pulfer, R Salisbury, S Smith, A Sparasci, L Stockwell, D Sweatman, N Walker, R Webb, N Webster and R Whittaker

**Minutes of a meeting of Council
held on Wednesday, 26th June, 2019
from 7.00 pm - 9.56 pm**

Present: C Trumble (Chairman)
M Belsey (Vice-Chair)

G Allen	J Dabell	Andrew Lea
J Ash-Edwards	R de Mierre	Anthea Lea
R Bates	B Dempsey	J Llewellyn-Burke
J Belsey	S Ellis	A MacNaughton
A Bennett	R Eggleston	G Marsh
L Bennett	L Gibbs	J Mockford
A Boutrup	I Gibson	C Phillips
P Brown	S Hatton	M Pulfer
P Budgen	J Henwood	S Smith
R Cartwright	S Hicks	A Sparasci
P Chapman	S Hillier	D Sweatman
R Clarke	T Hussain	N Walker
E Coe-	R Jackson	R Webb
Gunnell White	J Knight	N Webster
P Coote	C Laband	R Whittaker
M Cornish		

Absent: Councillors P Bradbury, H Brunsdon, R Cromie, A Eves,
A Peacock, R Salisbury and L Stockwell

1. OPENING PRAYER

The opening prayer was read by the Vice-Chairman.

2. TO RECEIVE QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE 9.

A question was received from Cilla De Lande Long

My question relates to Item 13B on today's agenda. This motion proposes the re-establishment of the Sustainability and Climate Change Panel. However, I notice that the Sustainability Strategy adopted by Council in March 2018 had already agreed that this Panel would be reconvened 'advising on progress to the sustainability programme of work'. What happened between March last year and the present; and how can the failure to action this plan over the last 15 months give residents any confidence that Council takes seriously the impacts of climate change and gives high priority to scrutiny of its actions on this issue?

Response from Councillor John Belsey, Cabinet Member for Environment and Service Delivery

I thank you for your question about this very important priority for the Council.

Our Sustainability Strategy is a five-year plan running from 2018 to 2023. A set of measures and targets, including Green House Gas emissions, underpins the Plan. Of course, not all actions happen at once. They are planned over the five-year period.

We have now reached the point where we have a new Council and are setting up the Sustainability and Climate Change Panel. Setting up this panel was due to be done once the relevant national legislation, such as the Environment Act, was enacted. However, after a year of positive actions we have decided not to wait.

Our progress in delivering the Strategy was reported to the Scrutiny Committee for Leader, Resources and Economic Growth on 12th March 2019 and I trust you will find that this is a rewarding read.

Some of our positive actions include:

- significantly reducing the use of single-use plastics. This has included the Refill campaign, with over 50 cafes and pubs signed up in Mid Sussex to provide free water bottle refills.
- reducing our electricity use from 2017 to 2018 by 16% and producing nearly 24,000 kWh of solar electricity from our PV panels.
- Agreeing a £180,000 investment programme for expanding electric vehicle charging points in public car parks.
- Expanding our green waste collection service to 19,212 subscribers
- Working with the Local Energy Advice Partnership to support 250 people switching to the Sussex Energy Tariff which uses Sussex produced green energy.

We have been far from complacent in the last year. This council is committed to sustainability and I will be front and centre as we implement our Sustainability Strategy for the benefit of all of our communities.

A supplementary question was asked by Cilla de Lande Long regarding the Council's commitment to reduce carbon emissions in terms of housing development. She noted that a recent development in Scaynes Hill was agreed in 2018 with no requirement for renewable energy and asked when Council will begin to enforce this commitment. The Cabinet Member noted that the District Plan policy DP39 called for sustainable design and construction 'where appropriate and feasible' and agreed to provide a written response after further investigation into the planning application for the Scaynes Hill development.

3. TO CONFIRM MINUTES OF THE MEETINGS HELD ON 27 MARCH 2019 AND 22 MAY 2019.

The minutes of the meeting of Council held on 27 March and 22 May 2019 were agreed as a correct record and signed by the Chairman.

4. TO RECEIVE DECLARATIONS OF INTEREST FROM MEMBERS IN RESPECT OF ANY MATTER ON THE AGENDA

Councillors Andrew Lea, Stephen Hillier and Liz Bennett declared that they are West Sussex County Councillors. In relation to Motion B, Councillor Eggleston declared that he is a Burgess Hill Town Councillor.

5. TO CONSIDER ANY ITEMS THAT THE CHAIRMAN OF THE COUNCIL AGREES TO TAKE AS URGENT BUSINESS.

None.

6. CHAIRMAN'S ANNOUNCEMENTS.

The Chairman announced that his chosen charities for the forthcoming year will be the Children's Unit at The Royal Marsden Hospital, and Woodlands Mead School. He also drew Members attention to recent engagements attended by the Vice Chairman and himself, which are detailed on the Council's website.

7. REVIEW OF THE HOUSING ALLOCATIONS SCHEME.

Councillor Walker moved the item, highlighting that a change in legislation since the Scheme's adoption in 2018 has necessitated some amendments. These were presented to the Scrutiny Committee for Community Housing and Planning in March 2019 where the changes were endorsed. This was seconded by Councillor MacNaughton. A Member welcomed the ability for Clarion Housing tenants in Mid Sussex to join the housing register as it gives them a chance to stay in or near their existing community. A Member queried the processes behind decisions to remove people from the register and it was confirmed that many factors are taken into consideration before exclusion, including medical history. It was also confirmed that a past conviction does not necessarily mean or lead to automatic exclusion.

The Chairman took Members to the recommendations, which were agreed.

RESOLVED

Council agrees:

To approve the revised Housing Allocation Scheme at Appendix 1 to take effect from the 1st of August 2019.

8. REPRESENTATIVES ON OUTSIDE BODIES.

The Chairman moved this item, drawing Member's attention to the tabled paper which provided multiple nominations for the positions available on 10 of the Outside Bodies. For the contested places he took Members to a vote to determine the successful representative based on the highest number of votes received. On the uncontested items he sought agreement en-bloc.

Outside Body	Votes received for Contested Nominations.
Action in Rural Sussex (<i>1 place available</i>)	John Belsey - 27 Matthew Cornish - 17
Adastra Hall Management Committee	Samantha Smith - 27

<i>(1 place available)</i>	Sue Hatton - 16
Friends of Ashenground and Bolnore Woods Steering Group <i>(1 place available)</i>	Anne Boutrup - 27 Richard Bates - 16
Beech Hurst Steering Group <i>(2 places available)</i>	Ruth de Mierre - 27 Sandy Ellis - 27 Richard Bates - 16
Burgess Hill Business Parks Association <i>(1 place available)</i>	Stephen Hillier - 27 Matthew Cornish - 12 Robert Eggleston - 14
Friends of Burgess Hill Green Circle Network <i>(2 places available)</i>	Samantha Smith - 25 Emma Coe-Gunnell White - 26 Anne Eves - 17 Robert Eggleston - 18
Jack and Jill Society for the Preservation of Jill Mill <i>(1 place available)</i>	Samantha Smith - 27 Alexander Sparasci - 16
Mid Sussex Cycle Forum <i>(1 place available)</i>	Andrew Lea - 28 Paul Brown - 17
Sheddingdean Community Association <i>(1 place available)</i>	Emma Coe-Gunnell White - 27 Simon Hicks - 16
Sidney West Centre - Board of Trustees <i>(2 places available)</i>	Samantha Smith - 28 Emma Coe-Gunnell White - 26 Anne Eves - 18 Janice Henwood - 16

RESOLVED

Council agrees to approve the following nominations to outside bodies:

Organisation	Nominated Member(s)
Action in Rural Sussex	John Belsey
Adastra Hall Management Committee	Samantha Smith
Clarion Housing Regional Scrutiny Board in Mid Sussex	Andrew MacNaughton, Portfolio Holder
Age UK East Grinstead & District	Dick Sweatman
Age UK West Sussex	Phillip Coote
Friends of Ashenground and Bolnore Woods Steering Committee	Anne Boutrup
Armed Forces Community Covenant Champion	Linda Stockwell
Beech Hurst Steering Group	Ruth de Mierre Sandy Ellis
Bolnore Village Community Partnership	Anne Boutrup
Burgess Hill Business Parks Association	Stephen Hillier, Portfolio Holder
Coast to Capital Joint Committee	Jonathan Ash-Edwards, Leader
Court of the University of Sussex	Colin Trumble, Chairman
Crawley Down Community Centre Association	Roger Webb

District Councils' Network	Jonathan Ash-Edwards, Leader
East Grinstead Business Association	Stephen Hillier, Portfolio Holder
Gatwick Airport Consultative Committee	Stephen Hillier
	Nominated Substitute – Jim Knight
Greater Brighton Economic Board	Jonathan Ash-Edwards, Leader
	Nominated Substitute – Judy Llewellyn-Burke
Greater Brighton Economic Board – Call In Panel	Jim Knight, Chair of Scrutiny Committee for Leader, Finance and Performance.
Friends of Burgess Hill Green Circle Network	Samantha Smith Emma Coe-Gunnell White
Haywards Heath Business Association	Stephen Hillier, Portfolio Holder
The High Weald Joint Advisory Committee	Pete Bradbury
Mid Sussex Voluntary Action	Rachel Cromie
Jack and Jill Society for the Preservation of Jill Mill	Samantha Smith
James Bradford Almshouses, Haywards Heath – Board of Trustees	Ruth de Mierre
LGA General Assembly	Jonathan Ash-Edwards, Leader
Local Strategic Partnerships	Jonathan Ash-Edwards, Leader
Mid Sussex Cycle Forum	Andrew Lea
North and South West Sussex Relate – Executive Committee	Heidi Brunsdon
Sussex Police and Crime Panel	Norman Webster, Portfolio Holder
	Nominated Substitute – John Belsey
Scrase Valley Local Nature Reserve Steering Group	Stephen Hillier
Sheddingdean Community Association	Emma Coe Gunnell-White
Sidney West Centre – Board of Trustees	Emma Coe Gunnell-White Samantha Smith
South Downs National Park Authority	Gary Marsh
South of England Agricultural Society	Andrew MacNaughton
South East England Councils	Jonathan Ash-Edwards, Leader
St Francis Social and Sports Club Community Interest Company	Mike Pulfer
St Peter and St James Hospice	Mike Pulfer
Turners Hill Parish Council Ark Executive Committee	Phillip Coote
West Sussex Branch of the Local Government Association/ Joint Leaders' Group	Jonathan Ash-Edwards, Leader
West Sussex County Council Forum for	Norman Webster

Accessible Transport	
WSCC Health and Adult Social Care Select Committee	Adam Peacock
West Sussex Health and Wellbeing Board	Norman Webster, Portfolio Holder
West Sussex Joint Scrutiny Steering Group	Jim Knight

9. TABLED PAPER - REPRESENTATIVES ON OUTSIDE BODIES

See item 8.

10. MEMBER DEVELOPMENT WORKING GROUP.

Councillor Ellis moved the item, highlighting that the Working Group's remit was to identify Member's training needs and offer access to training and development. This was seconded by Councillor Webster who noted past achievements of the Working Group such as the improved New Member Induction Programme and the significant number of training sessions provided for Members to ensure they have the skills to serve their community well.

The Chairman took Members to the recommendations, which were agreed.

RESOLVED

Council approves:

- (i) The establishment of the Member Development Working Group
- (ii) The Member Development Strategy attached as appendix A to the report.

11. RECOMMENDATIONS FROM THE CABINET MEETING OF 3 JUNE 2019.

The Chairman moved the report and took Members to the recommendations, which were agreed.

RESOLVED

Council Approves:

- (i) that grant income as set out in paragraph 13 to 18 and 20 to 25 of the Cabinet report be transferred to Specific Reserves;
- (ii) that grant income as set out in paragraph 19 of the Cabinet report be transferred to General Reserve;
- (iii) that balance of interest totalling £360,127 as set out in paragraph 27 of the Cabinet report is transferred to the General Reserve;
- (iv) that Dividend income totalling £17,369 as set out in paragraph 30 of the Cabinet report is transferred to the General Reserve;
- (v) that the 2019/20 capital programme be increased by £966,000 as a result of slippage of some 2018/19 capital projects as detailed in Table 2 of the Cabinet report;
- (vi) that £14,823 be transferred to the Car Parking Strategy Specific Reserve as detailed in Appendix C note 32 of the Cabinet report;

- (vii) that £3,177 be transferred to Burgess Hill Growth Specific Reserve as detailed in Appendix C note 17 of the Cabinet report; and
- (viii) that the revenue underspending in 2018/19, totalling £459,000, be transferred to Specific Reserves as set out in Table 1 of the Cabinet report.

12. TO RECEIVE THE LEADER'S REPORT.

The Leader welcomed the Chairman's choice of charities and encouraged all Members to support fund-raising activities.

He updated Members on a recent visit to the Goddards Green waste water treatment centre as the Council has secured over £10m from Government to upgrade it, and he welcomed the fact that Southern Water has now added £5m as their own investment.

He provided an update of a recent visit to Bolney by Her Royal Highness, The Princess Royal to open a development of 12 affordable homes on a rural exception site in Bolney, noting that the homes will be kept in perpetuity for local residents.

The Leader of the Council reminded Members of Gatwick Airport Limited's (GAL) consultation in 2018 on a draft Masterplan for Gatwick Airport. This considered a number of options for the airport's future growth, and the Council responded. Following the start of GALs work to progress option 2 within this Masterplan (utilising the standby runway), a letter was sent last week by the Leader and 8 other Council Leaders. This expressed concerns about GALs approach, especially the rapid timetable which it appears to be working to. He also noted the need to ensure GAL follows proper statutory processes particularly the requirement for GAL to pay the costs of Local Authorities to allow proper scrutiny of their proposals. GAL has now confirmed that its Board is meeting on 27 June and is being recommended to agree that it should progress plans to convert the standby runway into passenger operation. The Leader noted that the Council is not the decision maker but acknowledged that local authorities do have influence through the process (Development Consent Order) and must use it, especially relating to infrastructure and environmental consideration. Once GAL has published their final plans, the Chief Executive and Leader will hold a briefing to share in more detail, this work with Members.

13. REPORT OF CABINET MEMBERS, INCLUDING QUESTIONS PURSUANT TO COUNCIL PROCEDURE RULE 10.1.

Report of the Deputy Leader

The Deputy Leader drew Member's attention to the recent Performance Outturn report presented to the Scrutiny Committee for Leader, Finance and Performance which indicates that performance has significantly increased in comparison to the previous year. For the first time, there are no red indicators, meaning that all performance indicators are within 10% of target. This report will be presented to Cabinet on 8 July.

Report of the Cabinet Member for Economic Growth

The Cabinet Member commended the Leader for the robust Economic Development Strategy, as he had received positive feedback on it from outside organisations. He is currently liaising with key stakeholders and wishes to have more liaison with Towns and Parishes, encouraging Members to approach him to discuss aspirations. He recently met with the CEO of a large local employer who confirmed that their

biggest challenge is recruitment and so he is actively working to promote the benefits of apprenticeships, both with schools, parents and employers. He welcomed the fact that provision for Microbusiness grants have been included in the budget and thanked the Officers involved in presenting the recent applications.

In response to a Member's comment on ensuring sustainability is built into the villages as they expand, the Cabinet Member welcomed the opportunity to work together with Parish Councils to ensure residents have the opportunity to work locally.

Report of the Cabinet Member for Customer Services

The Cabinet Member welcomed the opportunity to be the portfolio holder in this area. She noted that the Customer Service team continues to excel. She recently spent the day shadowing the Contact Centre and was impressed with the efficiency, helpfulness and kindness shown to those making enquiries. The average call waiting time is 21 seconds compared to a target of 30 and in terms of queries resolved first time the performance is at 88% against target of 75%. She also confirmed that the Revenues and Benefits team has just been selected as a finalist in all three categories of the national Institute of Revenues, Rating and Valuation (IRRV) Performance Awards.

With regards to the Council's full fibre broadband pilot she confirmed that in February 2019 the Cabinet agreed to commence procurement once the Government releases the £2.2m to develop fibre connectivity in the district. The programme is anticipated to start this year.

Report of the Cabinet Member for Environment and Service Delivery

The Cabinet Member confirmed that £26,000 funding has been secured towards community clean-ups and litter picks and all of the 16 groups who applied for funding were successful. A Member welcomed this funding and thanked CIRCO and the Waste Team for their assistance in a litter picking event with St Wilfred's School.

The Cabinet Member highlighted the Council's strong sustainability agenda and is keen to meet with local groups and Councillors to establish what they would like to achieve. With the re-establishment of the Sustainability and Climate Change Panel he has hopes for the Council becoming the leading Authority in this area.

Report of the Cabinet Member for Community

The Cabinet Member confirmed that the Play Days are being repeated this year on: 30 July at King George's Field in East Grinstead; 31 July in Victoria Park, Haywards Heath; and on the 1 August at the Fairfield Recreation Ground in Burgess Hill. The Council is working with the Town Councils and Clarion Futures Housing to ensure these are a great success. He confirmed that attendance at these events has seen an increase of 93% on 2017, with 4658 children and adults registered at the 4 events held last year. Smaller pilot events are also being run in conjunction with Sussex Clubs for Young People and Places for People Leisure at 10 locations across Mid Sussex between 5 - 29 August.

He drew Members attention to the recent press release regarding the launch of Mid Sussex Applauds. These are a range of awards to recognise the fine people, of all ages, who contribute to the rich fabric of life in the District.

He also welcomed the success of the Mid Sussex Marathon events. This is an important initiative for health and well-being which is growing in success with each year.

Report of the Cabinet Member for Housing and Planning

The Cabinet Member reiterated the Leaders comments that on 11 June Her Royal Highness The Princess Royal opened the rural exception site Magdalene Rise in Bolney. This comprises 6 houses and 6 flats which have been achieved through a community partnership between Bolney Parish Council, Mid Sussex District Council, Action in Rural Sussex and English Rural Housing Association. The homes will be owned and managed by the English Rural Housing Association and have been made available with affordable rents. Planning restrictions will be in place to ensure that local people with a connection to Bolney will always take priority as residents. A Rural and Community led event took place after the opening.

He noted that the Council has worked with a number of housing associations to provide affordable homes and develop rural exception sites in towns and villages across the District.

The Cabinet Member reminded Members that the East Grinstead Conservation Area Appraisal is out for public consultation, running from 17 June to 29 July with an exhibition in East Grinstead library for the duration. A public meeting will be held in the library's community meeting room on 1 July from 5.30pm - 7.30pm and is an opportunity for Members and residents to comment.

In response to a query on the availability of funding for Community Land Trusts, the Cabinet Member confirmed that grants are available from central government and they can also bid for funding from Section 106 contributions.

14. MOTIONS ON NOTICE.

The Chairman drew Members attention to the tabled paper which contained details of proposed amendments to the Motions. He confirmed that a vote would be held on each amendment and on the main motion put forward.

MOTION A - HAYWARDS HEATH COLLEGE

The Motion was proposed by Councillor Jonathan Ash-Edwards who confirmed that the Chichester College Group has been appointed as the provider for the site, with a new Principal appointed and a provisional opening date of September 2020. He urged Members to agree the Motion which included support for a bid made by the Chichester College Group to the LEP for £1m of capital funding to match fund contributions made by the CCG and Government towards the fit out of the building. This was seconded by Councillor Knight who noted the benefits that the College will have to future students and parents both in a reduction of travel time and cost and an increase in learning opportunities. The Motion was supported by Members who welcomed the reopening of the College.

The amendment was proposed by Councillor Bates and seconded by Councillor Dempsey in order to ensure that a wide range of courses were provided by Chichester College Group. Members queried the wording of the amendment as it implied that the site is the only 6th form college in the District, when there is provision

in East Grinstead. It was also noted that it was not the Council's remit to set school curriculum.

The Chairman took Members to a vote on the amendment which was lost with 12 Members in favour of the amendment and 32 against.

The Chairman then took Members to the substantive motion which was agreed.

RESOLVED

That Full Council:

- Expresses its support for the substantial work undertaken by MSDC in partnership with WSCC, the LEP and the Government, with the support of Rt. Hon Sir Nicholas Soames MP, to deliver the opening of sixth form provision at the Harlands Road site in Haywards Heath.
- Welcomes the appointment of the Chichester College Group to run the new Haywards Heath College.
- Fully supports the bid to be made by Chichester College Group to the LEP for £1m of capital funding to match fund contributions made by CCG and Government towards the fit out of the building, and urges the LEP to consider this bid positively.

MOTION B - ENVIRONMENT AND CLIMATE CHANGE

The Motion was proposed by Councillor Andrew Lea who recognised the Council's responsibility to tackle climate change and protect the environment. This was seconded by Councillor John Belsey.

Members discussed the provisions that the Council has in place to ensure sustainability in new developments and a range of related matters which included how the planning framework could be used to support sustainability.

The first amendment to the Motion was proposed by Councillor Cornish and seconded by Councillor Henwood to create a modal shift of journeys by cycle in Mid Sussex from 1% to 5% of all travel by the end of 2022. A Member noted that there were a limited number of resources available to the Council to help increase the target. However it was acknowledged that the delivery of better cycle routes ultimately falls within the remit of West Sussex County Council and although the Council can push for improvements, it may be unwise to commit to such a high percentage increase before further work is done on practical issues.

The Chairman took Members to a vote on the first amendment which was lost with 18 Members in favour of the amendment and 27 against.

The second amendment, for the Council to declare its own climate change emergency with a 10 year timetable to resolve was proposed by Councillor Hicks. He noted that the timetable fits well with West Sussex County Council's target to have zero waste to landfill by 2031. The amendment was seconded by Councillor Henwood.

Members discussed the timetable in comparison to the Government's target of 2050 and whilst the principle of the amendment was supported by some Members, it was

considered prudent to use the Sustainability and Climate Change Panel to carry out further investigation into how progress.

The Chairman took Members to a vote on the second amendment which was lost with 17 Members in favour of the amendment and 30 against.

The third amendment to the Motion which sets out three commitments was proposed by Councillor Dempsey and seconded by Councillor Bates.

Members discussed the extent to which the Council was already committed to protect and enhance biodiversity.

A recorded vote was requested by more than 5 Members of the Council. The Chairman took Members to a vote on the third amendment which was lost with 18 Members in favour of the amendment and 29 against.

	For	Against	Abstain		For	Against	Abstain
Allen, G.	✓			Henwood, J.	✓		
Ash-Edwards, J.		✓		Hicks, S.	✓		
Bates, R.	✓			Hillier, S.		✓	
Belsey, J.		✓		Hussain, T.	✓		
Belsey, M.		✓		Jackson, R.	✓		
Bennett, A.	✓			Knight, J.		✓	
Bennett, L.		✓		Laband, C.		✓	
Boutrup, A		✓		Lea, Andrew		✓	
Brown, P.	✓			Lea, Anthea		✓	
Budgen, P.		✓		Llewellyn-Burke, J.		✓	
Cartwright, R.	✓			MacNaughton, A.		✓	
Chapman, P.	✓			Marsh, G.		✓	
Clarke, R.		✓		Mockford, J.		✓	
Coe-Gunnell		✓		Phillips, C.	✓		
White, E.							
Coote, P.		✓		Pulfer, M.		✓	
Cornish, M.	✓			Smith, S.		✓	
Dabell, J.		✓		Sparasci, A.	✓		
de Mierre, R.		✓		Sweatman, D.		✓	
Dempsey, B.	✓			Trumble, C.		✓	
Eggleston, R.	✓			Walker, N.		✓	
Ellis, S.		✓		Webb, R		✓	
Gibbs, L.	✓			Webster, N.		✓	
Gibson, I.	✓			Whittaker, R.		✓	
Hatton, S.	✓						

Prior to voting on the substantive motion, the original proposer, Councillor Andrew Lea drew Members attention to the concluding paragraphs of the Council's Sustainability Strategy which highlights both the strengths and areas where more work is required. He acknowledged that an action plan is in place, with regular reports on progress being provided to the Scrutiny Committee.

The Chairman then took Members to the substantive Motion which was agreed with 44 in favour and 3 abstaining.

RESOLVED

That Full Council notes and supports the declaration by Parliament on 1 May 2019 of an environment and climate change emergency and the intention of Parliament of 12 June 2019 to legislate for net-zero greenhouse gas emissions by 2050. Mid Sussex District Council recognises the responsibility that it has to protect our own environment and tackle climate change.

Therefore, Full Council:

- Commits to continue to actively seek ways to protect the environment and help to tackle climate change.
- Reaffirms its support for its Sustainability Strategy, progress against which is monitored by the relevant Scrutiny Committee.
- Agrees to re-establish the Sustainability & Climate Change Panel with 8 Members, to provide advice to the Cabinet Member for Environment & Service Delivery on these issues.
- Requests that the Cabinet Member and Officers investigate the feasibility and implications of introducing food waste collection in Mid Sussex and report to the relevant Scrutiny Committee.
- Expresses support for the West Sussex Climate Pledge which has been launched by West Sussex County Council.

Full Council also notes, supports, and will build on the significant actions MSDC has already taken:

- Reducing residual waste and increasing recycling, including the trial of kerbside collection of textiles and small electrical equipment and expanding garden waste collection.
- Installing energy efficiency measures at MSDC's offices, including the installation of PV panels.
- Working to reduce the use of single use plastics.
- Signing up over 50 cafes, restaurants and businesses to the national Refill scheme to make free water available and reduce single-use plastics.
- Installation of electric vehicle charging points in MSDC car parks, with up to 26 further points approved by Cabinet in April 2019.
- Provision for electric vehicle charging points in the Northern Arc development.
- Securing Green Flag awards at Beech Hurst Gardens and St John's Park, with an application made for a Green Flag award at East Court & Ashplats Wood.
- Investment in 2019-20 to improve facilities for residents in key parks.
- Negotiating the transfer from Homes England of at least 75 hectares of parks and open spaces to the Council to manage.
- Progressing plans for cycle routes between Haywards Heath, Burgess Hill and Hassocks whilst looking to support cycle initiatives across Mid Sussex
- Adopting District Plan policies on pollution, biodiversity, sustainable design and renewable energy
- Supporting residents with energy efficiency and affordable warmth projects.
- Working with partners to improve air quality at key traffic spots such as the Stonepound Crossroads and London Road, East Grinstead.

MOTION C - BURGESS HILL GROWTH PROGRAMME

The Motion was proposed by Councillor Judy Llewellyn-Burke and was seconded by Councillor Coe-Gunnell White.

An amendment to the Motion was proposed by Councillor Eggleston who noted that although the regeneration is welcomed, it will cause a period of unsettlement to the town centre economy and the amendment will enable a working group to manage this appropriately. This was seconded by Councillor Henwood.

It was noted that there is already a steering group for the Burgess Hill Growth Programme which works with the Town and Parish Councils, and there is active liaison with businesses as well. A number of Members felt that the amendment to include a 'bridge-the-gap' working group would be duplicating structures that are already in place.

A recorded vote was requested by more than 5 Members of the Council. The Chairman took Members to a vote on the amendment which was lost with 18 Members in favour of the amendment and 29 against.

	For	Against	Abstain		For	Against	Abstain
Allen, G.	✓			Henwood, J.	✓		
Ash-Edwards, J.		✓		Hicks, S.	✓		
Bates, R.	✓			Hillier, S.		✓	
Belsey, J.		✓		Hussain, T.	✓		
Belsey, M.		✓		Jackson, R.	✓		
Bennett, A.	✓			Knight, J.		✓	
Bennett, L.		✓		Laband, C.		✓	
Boutrup, A		✓		Lea, Andrew		✓	
Brown, P.	✓			Lea, Anthea		✓	
Budgen, P.		✓		Llewellyn-Burke, J.		✓	
Cartwright, R.	✓			MacNaughton, A.		✓	
Chapman, P.	✓			Marsh, G.		✓	
Clarke, R.		✓		Mockford, J.		✓	
Coe-Gunnell White, E.		✓		Phillips, C.	✓		
Coote, P.		✓		Pulfer, M.		✓	
Cornish, M.	✓			Smith, S.		✓	
Dabell, J.		✓		Sparasci, A.	✓		
de Mierre, R.		✓		Sweatman, D.		✓	
Dempsey, B.	✓			Trumble, C.		✓	
Eggleston, R.	✓			Walker, N.		✓	
Ellis, S.		✓		Webb, R		✓	
Gibbs, L.	✓			Webster, N.		✓	
Gibson, I.	✓			Whittaker, R.		✓	
Hatton, S.	✓						

The Chairman then took Members to the substantive motion which was agreed with 44 in favour and 3 abstaining.

RESOLVED

That Full Council notes that:

- The Burgess Hill Growth Programme is one of the largest strategic growth programmes in southern England and is being planned holistically to combine homes, infrastructure, community facilities, green spaces, full fibre connectivity and new employment locations.
- The Council has secured over £61m of public investment into highways, sustainable transport, full fibre connectivity and other infrastructure to support the growth of Burgess Hill.
- The Council has negotiated the transfer of at least 75 hectares of parks and open space and land and funding for the Centre for Community Sports from Homes England.
- New River Retail is seeking to regenerate The Martlets Shopping Centre to create a modern, 21st century town centre including a mix of retail, restaurant, leisure and residential uses as well as a modern replacement library.

Therefore, and without prejudice to the Council's position as planning authority, Full Council:

- Reaffirms its full support for the Burgess Hill Growth Programme.
- Welcomes the investment Homes England has made in the Northern Arc and supports the District Plan policies that underpin it.
- Welcomes New River Retail's continued commitment to Burgess Hill and its support for the regeneration of the town centre.

15. TABLED PAPER - AMENDMENTS TO MOTIONS

See item 14.

16. QUESTIONS FROM MEMBERS PURSUANT TO COUNCIL PROCEDURE RULE 10.2.

None.

The meeting finished at 9.56 pm

Chairman

COMPULSORY REVIEW OF POLLING DISTRICTS, POLLING PLACES AND POLLING STATIONS 2019

REPORT OF: HEAD OF REGULATORY SERVICES
Contact Officer: Terry Stanley, Business Unit Leader, Democratic Services
Email: terry.stanley@midsussex.gov.uk Tel: 01444 477415
Wards Affected: ALL
Key Decision: Yes
Report to: COUNCIL
24th July 2019

Purpose of Report

1. To notify Members of a forthcoming compulsory review of polling districts, polling places and polling stations.

Summary

2. In accordance with the Representation of the People Act 1983 (RPA 1983) all local authorities must review their UK Parliamentary polling districts and polling places at least once every five years.

Recommendations

3. **Council is recommended to note that;**
 - (i) **Electoral Services will conduct the following review stages to the timescales indicated:**

Preliminary Review & internal project planning – August 2019

Stage 1: Notification & Promotion of Review – 2 September – 20 September

Stage 2: Public & Stakeholder Consultation – 23 September – 29 November

Stage 3: Concluding the Review – 2 December 2019 – 17 January 2020

Stage 4: Report Outcomes of the Review to Council – 29 January 2020

Background

4. The previous compulsory review was conducted in late 2013 and reported to Council in early 2014. Reviews are to be conducted at least every 5 years. The Electoral Registration and Administration Act 2013 introduced a change to the scheduled timings in that the next compulsory review must be started and completed between 1 October 2018 and 31 January 2020 (inclusive).

Public & Stakeholder Consultation

5. The Acting Returning Officers (ARO) for the three parliamentary constituencies wholly or partly within the Mid Sussex District area must be specifically consulted and be offered the opportunity to provide a public statement. Representations & comments will be sought from Elected Members of the Council, Parliament, European Parliament, County, Town & Parish Councils, Political Parties, Members of the Public and others.

Other Options Considered

6. None – it is a statutory requirement to conduct the review.

Financial Implications

7. No material implications. Polling place costs are reimbursed for all elections except those to Mid Sussex District Council.

Risk Management Implications

8. The timing has been selected to occur between the 2019 local elections and the forthcoming PCC election in May 2020. There is perceived to be an ever present risk that the UK may need to undertake an early General Election, but as this can occur at almost any time, activities such this must proceed.

Equality and Customer Service Implications

9. Local authorities have a duty to review the accessibility of all polling places to disabled voters and ensure that every polling place, and prospective polling place, for which it is responsible is accessible to disabled voters 'so far as is reasonable and practicable'. To this end a range of disability organisations will be invited to contribute to the review and any representations received will be given due consideration.

Other Material Implications

10. None.

Background Papers

- None at this stage – All ARO public statements and consultation responses will be published at the Council's website at regular intervals throughout the review.

RECOMMENDATIONS FROM CABINET

CABINET MEETING OF 29 APRIL 2019

DOLPHIN LEISURE CENTRE- PROPOSED IMPROVEMENT WORKS

The Cabinet considered further investment in the Dolphin Leisure Centre, Haywards Heath, and the request that the 2019/20 capital programme be varied, allocating £198k from General Reserve towards jointly funding this project.

Background

1. Since the commencement of the current 15-year Leisure Management Contract in 2014, Places Leisure (formerly Places for People) and Mid Sussex District Council have implemented a jointly funded Leisure Investment Programme.
2. This programme concluded in January 2019, and has seen over £6m invested to date in new and improved facilities at all three Leisure Centres, including:

- Improvements to the gyms
- New lockers
- A comprehensive programme of LED lighting installation
- Improvements to reception areas and Cafes
- Refurbished and upgraded changing Rooms and Health Suite facilities.
- A new Clip n Climb facility at The Triangle
- New exercise studios and spin studios
- Improvements to the Leisure Pool at The Triangle

Some of this investment has resulted in a return for the Council. To date this has provided £82.5k p.a. income for the Council. However, not all investment will provide a return but clearly improves the Council's assets.

3. With this programme coming to an end in late January, Places Leisure approached the Council with a further proposed programme of works specifically to upgrade facilities at The Dolphin in Haywards Heath. The proposed works include:
 - Improvements to reception and cafe to incorporate a Costa and a soft-play facility
 - Conversion of the existing studio into a new training room
 - Conversion of the old bar area into an additional treatment room
 - Improvements to the group cycle studio
 - Replacement tiling in the wet changing area
 - The upgrade of the ground floor toilets

These will not provide a return for the Council but will significantly improve the Council's asset.

4. Work on the ground floor toilets and the wet changing area (which is being funded by Places Leisure) has already commenced and is due to be completed by the end of April; the work to convert the studio and bar area is scheduled for completion by the end of May; and the works to the cycle studio, and incorporation of a soft play facility and Costa are planned to commence in September and be completed by the end of November 2019.

Recommendations

That Council Approve

- a. the proposed works to the Dolphin Leisure Centre, which will be jointly funded by Places Leisure and the Council; and
- b. agree a variation to the 2019/20 capital programme, allocating £198k towards this project from General Reserve.

CABINET MEETING OF 8 JULY 2019

BUDGET MANAGEMENT 2019/20 – PROGRESS REPORT APRIL TO MAY 2019

The Cabinet reviewed the progress on the Revenue Budget, Capital Programme and Treasury Management for 2019/20.

Summary

1. The forecast revenue outturn position for 2019/20 at the end of May is showing a projected net underspend of £347,000 against the original estimate, which mainly relates to on-going savings / pressures from 2018/19 which will be built into the 2020/21 budget, as well as additional unbudgeted investment property income.

Recommendations

That Council Approve:

- (i) that £17,484 grant income relating to Local Authority EU Exit preparation Grant be transferred to Specific Reserve as detailed in paragraph 22 of the Cabinet report;
- (ii) that £9,916 grant income relating to Cold Weather Fund Payment Grant be transferred to Specific Reserve as detailed in paragraph 23 of the Cabinet report;
- (iii) that £5,893 grant income relating to Local Authority Data Sharing Programme Grant be transferred to Specific Reserve as detailed in paragraph 24 of the Cabinet report;
- (iv) that £28,200 grant income relating to New Burdens Universal credits be transferred to Specific Reserve as detailed in paragraph 25 of the Cabinet report;
- (v) that £24,857 grant income relating to Implementing Welfare Reform Grant be transferred to Specific Reserve as detailed in paragraph 26 of the Cabinet report;
- (vi) that £756 grant income relating to New Burdens Single Fraud Investigation Service Grant be transferred to Specific Reserve as detailed in paragraph 27 of the Cabinet report;
- (vii) that £31,658 grant income relating to New Burdens Verify Earnings & Pensions Grant be transferred to Specific Reserve as detailed in paragraph 28 of the Cabinet report;

- (viii) the variations to the Capital Programme contained in paragraph 35 of the Cabinet report in accordance with the Council's Financial Procedure rule B3.**

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